

YOUR GUIDE TO

Selling

with JBF Houston Bay Area

JUST BETWEEN FRIENDS

Let's do this together!

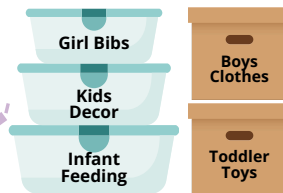
If you're a First-Time Seller, you'll find everything you need to know —right here in this Guide—to help you turn your outgrown kid items into CA\$H.

How does it work? >>>



STEP 2: GATHER + PREP WITH THIS GUIDE

STEP 1: REGISTER & PRE-PAY CONSIGNOR FEE (\$12)



STEP 3: DROP OFF DURING APPT



STEP 4: VIEW YOUR SALES LIVE!



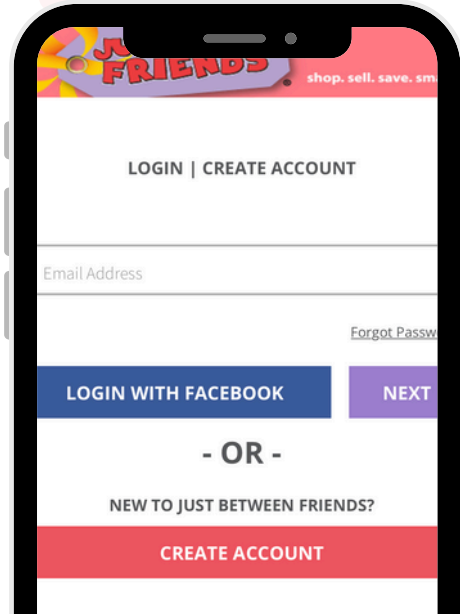
STEP 5: GET PAID 60% OF YOUR SALES



Our Sellers earn **60%** of their sold items, less a **\$12 consignor fee** (paid during registration). Sellers also get an exclusive presale shopping time! If you help 4+ hours during the sale, you will earn 70% AND extra early shopping!

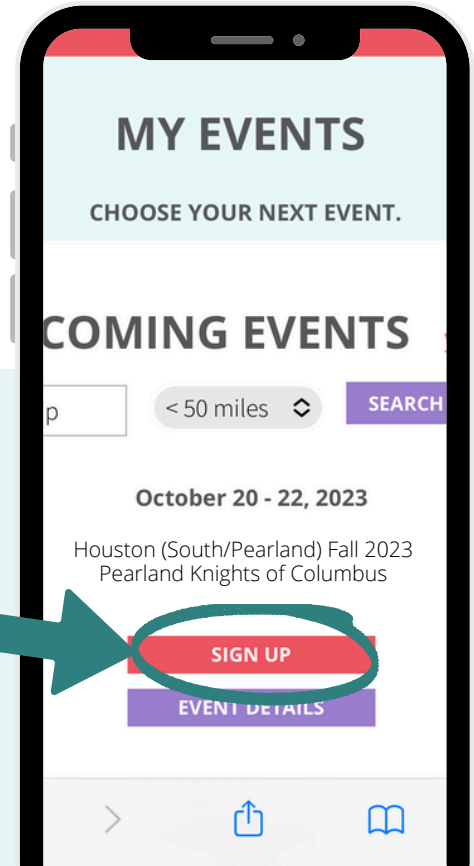
Questions? Join our Facebook Group for quick Q&A. Search "JBF Houston South Consignors"

How to Register



Become a Seller: Login or Create JBF Profile

jbfsale.com



Add Sale to Events:

Click **SIGN UP** to add our Sale
This allows us to add your tags to our system

Houston (South/Pearland) All Season 2024
The Ballpark at League City | July 11-13

Complete Registration:

[CLICK HERE](#)



Pay Consignor
Fee (\$12)



Schedule Drop
Off & Pickup



View & Sign
Consignor
Waiver



Save your Drop
off & Presale
Ticket

Gather



Kids Grow Fast!

Each child cycles through a wardrobe every 6 months. So, if you're feeling like you have lots of outgrown clothes in your home, you're not alone!

Plus, you can also sell items you likely have around your home. Here are some places to look for more to sell.

Check all over your home!

Bedrooms

- clothing + shoes
- lamps + rugs
- gliders + rockers
- boppies + monitors

Closets

- sheets + towels
- diapers + new supplies
- step stools
- pillows + blankets
- maternity wear

Playrooms

- puzzles + games
- family DVDs
- dress up + costumes
- crafts + supplies
- instruments
- gaming systems

Bathrooms

- diaper disposal systems
- bath toys + supplies
- newborn tubs

...and check the garage!



Have any of these hot-selling items?

Large toys

- exersaucers
- rockers
- play kitchen sets
- tool bench play sets

Furniture

- toddler beds
- dressers + bassinets
- changing tables

Feeding supplies

- new pacifiers
- dishes + lunch boxes
- sippy cups + boosters
- safety items

Outdoor toys

- bikes + trikes
- scooters + skates
- ride-on toys
- playhouses



Earn More



Earn 100% of your First \$100

Your 4 items must be clean, compliant with our Safety & Recall standards & all 4 items MUST SELL. To be eligible, check in your 4 items at "Large Items" at Drop Off.



Bring **FOUR** of the items listed to earn an **EXTRA BONUS** on your consignor check!

CRIB
HIGH CHAIR
SIT IN BABY WALKER
SIT IN EXERSAUCCER
SIT IN JUMPAROO
MAMAROO
STROLLER WAGON

STROLLER
CAR SEAT
PACK & PLAY
BASSINET
BEDSIDE SLEEPER
BOUNCER
BICYCLE

BABY SWING
RIDE ON MOTOR CAR
FULL SIZE PLAY
KITCHEN
FULL SIZE OUTDOOR
PLAYHOUSE

Items that do not qualify: umbrella stroller, booster car seats, booster high chairs, clip on high chairs, portable high chairs, doorway jumpers/swings, push walkers, manual ride on toys, scooters, baby gates, play mats, or any other item priced under \$50. If you have something to sell over \$50 not on this list, please email for approval.

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Inspect



Why Inspecting Matters

It is our mission to provide quality and safe items for our shoppers.

Every consignor is responsible for inspecting each item before Drop Off to ensure they follow our quality and safety standards below:



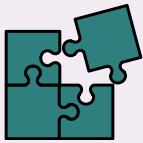
Clean

Are items in great condition? Free of stains, rips, odors, pet hair.



Compliant

Have items been checked w/ safety & recall guides.



Complete

Are all pieces included? All in working order with working batteries.

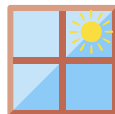


Current

Are items in current season & priced correctly? 60-90% off retail prices.

Pro Tips for Inspecting:

- Check items in a well lit area, next to windows works best



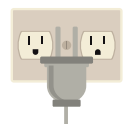
- Or use a ring light or bright light while checking clothes



- Test out all items requiring batteries & replace as needed



- Plug in all items with a cord to verify they are working



Safety



Just Between Friends is dedicated to keeping families safe. That's why we want you to have up-to-date information on safety and recalls for items you're still using and for items you want to sell at JBF. As a Seller, **it is your responsibility to check all of your items for recalls**. If an item is recalled, it cannot be sold at JBF. If you've installed the recall repair, it is safe to use and sell at JBF. **For the most up to date recall information, [CLICK HERE](#)**



Top Safety Alerts



Visit our website for full safety guide: <https://houstonsouth.jbfsale.com/how-to-sell>

For the most up to date recall information, visit <https://www.cpsc.gov/Recalls>

Safety



CAR SEATS: WAIVER REQUIRED

All Car Seats must be checked for recalls before selling at JBF. www.cpsc.gov/Recalls A completed **Car Seat Waiver** is required for all car seats and booster seats.

Full Safety Guide & Print Waivers

[CLICK HERE](#)



CRIBS: WAIVER REQUIRED

All Cribs made before **June 28, 2011** are no longer considered safe for infants. For cribs manufactured on or after the date above, a completed **Crib Waiver** is Required.

INFANT SLEEP PRODUCTS

JBF accepts cribs, bassinets, cradles, bedside sleepers, and play yards that meet current Safety Standards set by the Consumer Product Safety Commission and JBF quality/condition standards.

For all other items marketed or intended to provide a sleeping accommodation for an infant up to 5 months of age, the product must have a stand, meet stability requirements, and have a side height of at least 7.5 inches. **All other infant sleep products are not accepted for resale at JBF.**

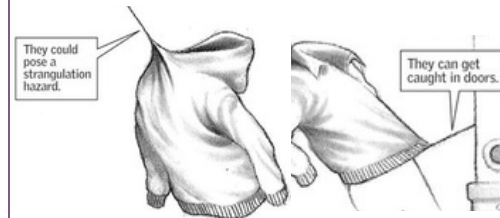


HIGH CHAIRS



High chairs must have all original straps and buckles

DRAWSTRING SAFETY



Upper Outerwear WAIST Drawstrings should be 3-inches or shorter and sewn to garment at mid-point so string cannot be pulled to one side.
Upper Outerwear NECK Drawstrings should be removed completely.

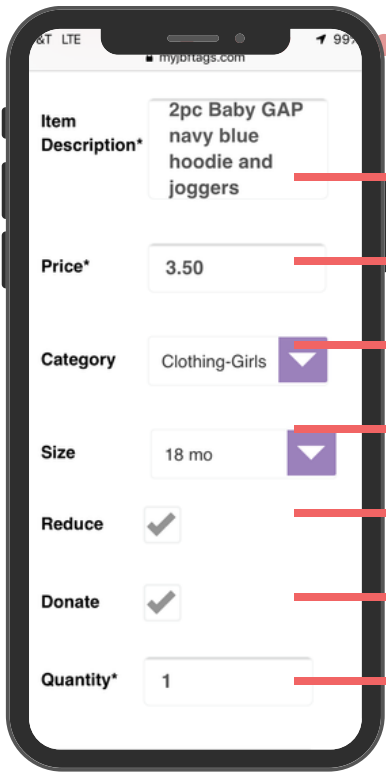
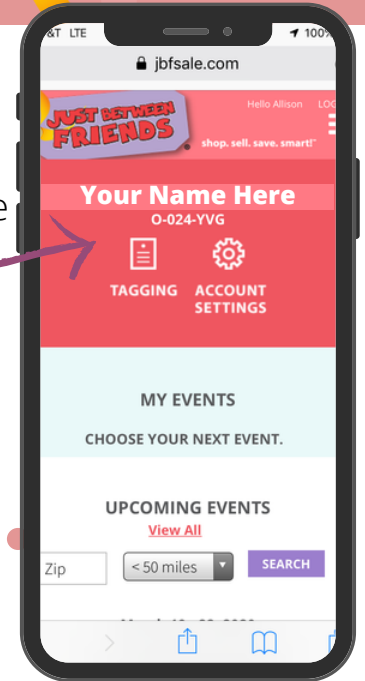
Creating Tags



Where to Create Your Tags

Now that your items are inspected and bundled, it's time to log in to your JBF Profile and enter your tag data.

1. jbf.sale.com/myjbfprofile
2. login
3. click on TAGGING



Creating Tags

Include brand, colors, number of pieces included

You choose the price

Choose the category that fits best (leave blank if you can't decide)

Indicate size for clothing and shoes

A check mark here will allow your item to sell at 50% off on Half Price Day

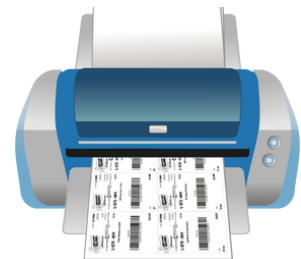
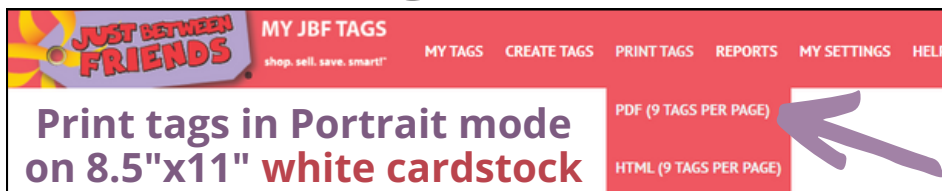
A check mark here will allow your item to be donated if unsold

This feature is if you have more than one of the exact same item and want to create several tags at once

TIP! Talk-to-Text
If you are entering tags on your mobile device, use talk-to-text to go even faster.



Print Your Tags



1. Select Tags to Print
2. Go to Print Tags on Menu Bar

3. Use the PDF format
4. Tags print 9 per page

Questions? Join our Facebook Group for quick Q&A. Search "JBF Houston South Consignors"

Tagging Supplies



Tagging Supplies

- white cardstock
- zip lock bags
- clear tape & painter's tape
- hangers
- safety pins
- tagging gun (optional)
- scissors
- saran wrap
- zip-ties
- hole-punch



Tagging Gun 101

Using a Tagging Gun is **OPTIONAL**. Attaching tags incorrectly will cause damage & result in your item being pulled as a "No Thank You"

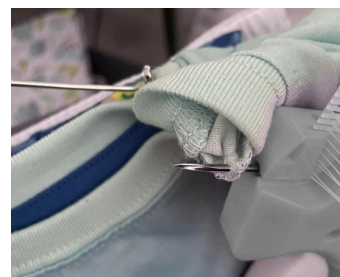
Where to Attach Tags



Tag through the
Manufacturer's Tag

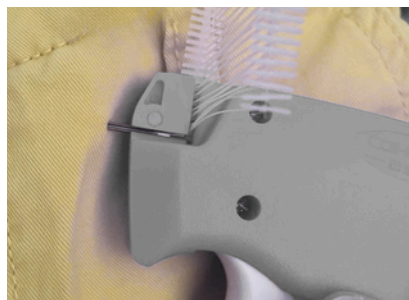


Tag Through
Inside Seam



Tag Through
Sergeur Seam

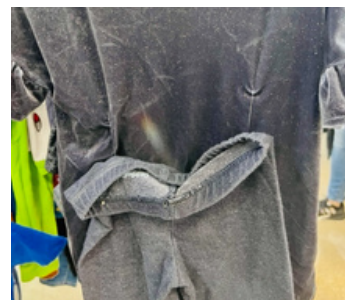
What to Avoid



Puncturing Fabric



It will damage
item & leave hole



Attaching Items
with Tagging Gun

Prep & Tag



Clothing

Accepted

Items are
CLEAN
NO STAINS
NO HOLES
NO ODORS
NO EXCESSIVE
WEAR OR PET
HAIR



No Thank You

Items are
NOT CLEAN,
has **STAINS**,
has **HOLES**,
has **ODORS**,
EXCESSIVE
WEAR or **PET**
HAIR



Hangers
are facing
like "?"



Attaching
tags w/
Tagging Gun:
(optional)
To item tag or
right armpit
seam

Use safety
pins to
attach sets
on the
hangers



Attaching tags
w/ Safety Pins:
To upper right
side of clothing



Tags have description,
size & JBF Price
on white cardstock

Prep & Tag



Clothing Categories

Tops



Bottoms



Pajamas



Outfits/Dresses



Outerwear



Swim/Sports



Infant- 24m Only: Onesies



At drop off, you will be placing clothing according to:

- Gender
- Size
- Category

**Costumes & Maternity will still have their own sections. Costumes will be by size only.

Maternity will be by size AND category:
Tops,
Bottoms,
Dresses,
Nursing Friendly,
and Miscellaneous
(like belly bands and swimsuits).

Prep & Price



Clothing

Clothing Sizes | Preemie - Juniors 2X+

Place clothing under smaller size at drop off (6-9m with 6m)

Infants & Children	Preemie	24m	8, 8-10	Costumes	0-24m	Juniors & Maternity	XS
	Newborn, 0-3m	2T	9		2T-4T		S
	3m, 3-6m	3T	10, 10-12		S, 4-6		M
	6m, 6-9m, 6-12m	4T, 4-5	12, 12-14		MM, 7-8		L
	9m, 9-12m	5T, 5-6	14, 14-16		L, 10-12		XL+
	12m, 12-18m	6, 6x, 6-7	16, 16-18		XL+, 14-16+		
	18m, 18-24m	7, 7-8	18, 18-20 +				

We recommend pricing at 1/3 of retail prices

Retail Price	less than \$10	less than \$20	more than \$20
JBF Price	\$1-3 Value Brands: Cherokee, Circo, Cat & Jack, Garanimals	\$2-6 Standard Brands: Carter's, Old Navy, Children's Place, Nike	60-80% off retail Boutique Brands: Janie & Jack, Mud Pie, Matilda Jane



Shopper-Focused Pricing

Ask yourself, "What price would make me buy this item without hesitation...and brag about my bargain to my friends?"

Bundle Items to Save Time

As you are thinking about prices, consider creating sets or bundles. Put an outfit together, or a set of same-size onesies. Bundle 6 pair of socks together, or several superhero figures. Shoppers love it, and you only have to create one JBF tag!



Want to SELL Even MORE? Choose to **REDUCE**, which allows your items to sell at 50% off during discount sale days

Juniors Guidelines



We have limited space to dedicate to teen items at the event.
Please pay careful attention to the Juniors Guidelines.



Sizes Accepted:

Girls - Youth 16+ & Junior Girls XS - XXL (00-17) & Woman's Sizes XS-XXL
Boys - Youth 16+ & Men's Sizes XS - L (Waist to 36)

No, Thank You

Prom Dresses | Woman's Syle's
Scrubs | Suits & Tuxes | Men's Slacks
Heels over 4" | Men's Dress Shoes

Items over 5 years old



Accepted Items

Current Trendy Teen Styles
Athletic Apparel
Shoes teens wear daily (not for event)



Just because your teen wore it, does not mean it will be accepted at JBF.
These guidelines will be strictly enforced.

Girls Junior Clothing Drop Off Procedure: Your teen items will be dropped off to a "drop zone". Team Members will inspect items and place on the racks for you. Please pay careful attention to our "No, Thank You" brands and styles.

Boys Junior Clothing Drop Off Procedure: Boys clothing can go onto the racks by size and category.

Want to **SELL** Choose to **REDUCE**, which allows your items
Even **MORE?** to sell at 50% off during discount sale days

Prep & Price



Shoes

Accepted



Shoes are CLEAN no stains, no tears & clean soles



No Thank You



Shoes have excess wear & have tears



Shoes have dirt, stains and dirty soles



PRO TIP: Use Magic Erasers to clean the rubber soles



Retail Price	less than \$10	less than \$20	more than \$20
JBF Price	\$2-4 Value Brands	\$4-6 Standard Brands	60-90% off retail Boutique Brands

Want to **SELL** Even **MORE**? Choose to **REDUCE**, which allows your items to sell at 50% off during discount sale days

Prep & Price



Non-Clothing Items

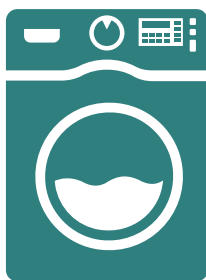
Accepted



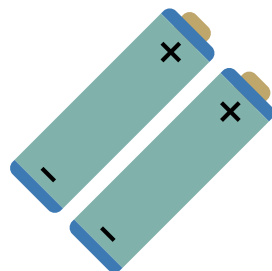
No Thank You



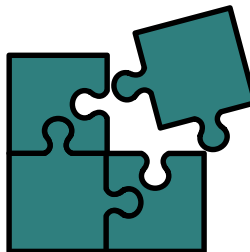
Questions while you inspect your items:



Is it clean?
Is it safe?



Does it work &
have batteries?



Are all pieces
included?



Is it priced
correctly?

Want to **SELL** Even **MORE**? Choose to **REDUCE**, which allows your items to sell at 50% off during discount sale days

Prep & Price



Non-Clothing Items on Hangers

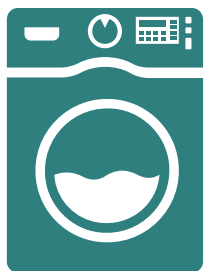


Bedding
Blankets
Swaddles
Curtains

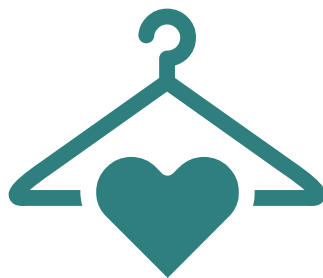
Baby Carriers
Baby Wrap/Sling
Shopping Cart Covers
Backpacks

Hooded Towels
Diaper Bags
Carseat Covers
Burp Cloths

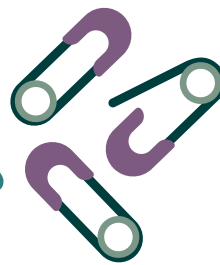
Questions while you inspect your items:



Is it clean?
Is it safe?



Is the hanger
a question mark?



Is it attached
correctly



Is it priced
correctly?

Want to **SELL** Even **MORE**? Choose to **REDUCE**, which allows your items to sell at 50% off during discount sale days

Prep & Price



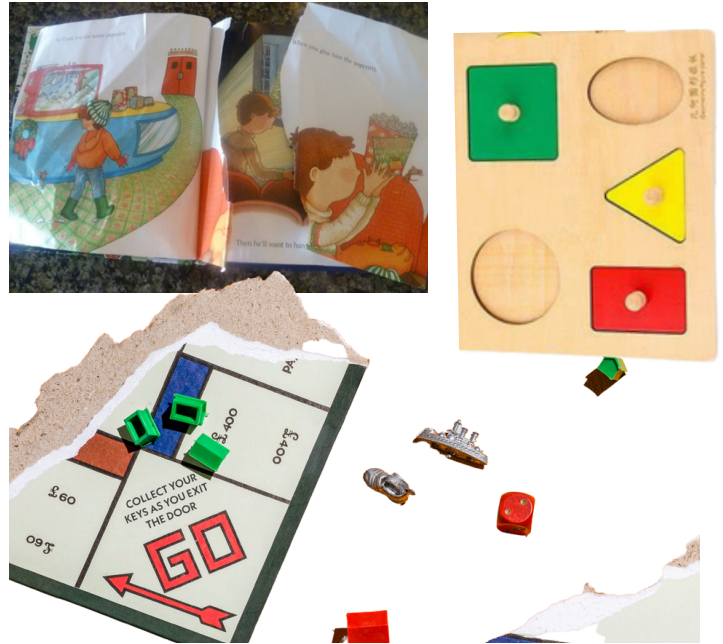
Books, Puzzles, Games

Accepted

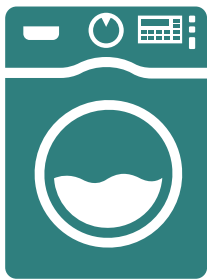


Use Painter's tape on books & game boxes

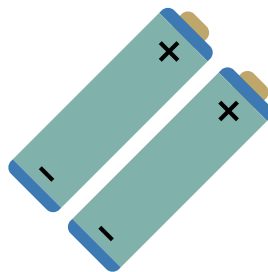
No Thank You



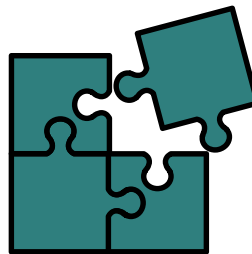
Questions while you inspect your items:



Is it clean?
Is it safe?



Does it work & have batteries?



Are all pieces included?

Books & DVDs \$1-3
Games & Puzzles 60-80% off retail

Is it priced correctly?

Want to **SELL**
Even **MORE**?

Choose to **REDUCE**, which allows your items to sell at 50% off during discount sale days

Prep & Price



Large Items & Equipment

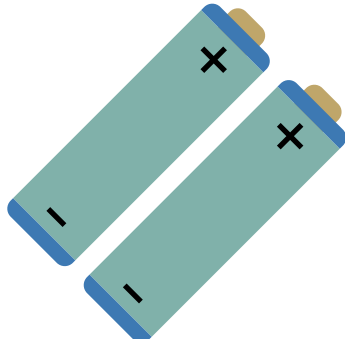


At drop off, your item will get a Yellow Tag so the shopper doesn't have to take the item to the register AND your items stays secure.

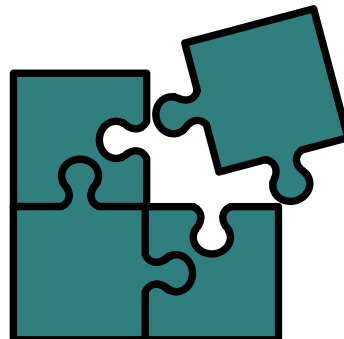
Questions while you inspect your items:



Is it clean?
Is it safe?



Does it work &
have batteries?



Are all pieces
included?



Is it priced
correctly?

Want to **SELL** Choose to **REDUCE**, which allows your items
Even **MORE**? to sell at 50% off during discount sale days

Prep & Price



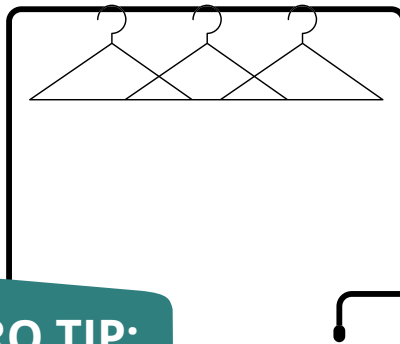
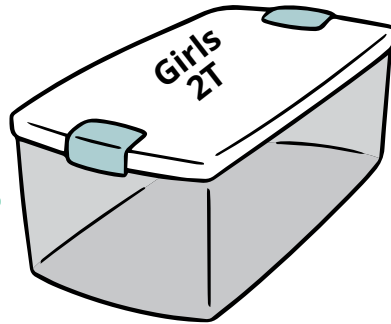
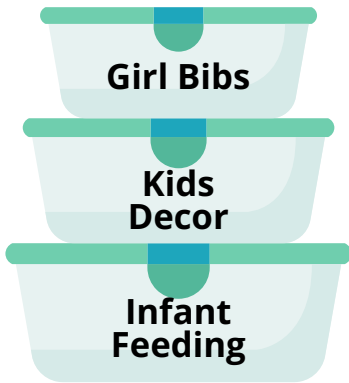
**SUMMER 2024 ITEM LIMITS
COMING SOON**

Want to SELL Even MORE? Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

Drop Off



PRO TIP: Label Totes, Boxes & Bags for a faster Drop Off



Rolling racks will be available to use (limited)

PRO TIP: Bring a Wagon



Please note: We are not able to store any personal totes or containers at the venue. Boxes, bags, and totes are subject to checking upon exiting the building. We want to keep your items safe & secure!

Drop Off



DROP ZONE MAP COMING SOON

Drop Off

TOYS



Let's look more specifically at each drop zone!

Toys -A

Soft Toys

Wooden/
Montessori

Musical
Toys

Little
People

Infant
Misc

Toddler
Misc

Toys -B

Leap
Frog

Girl
Misc

Dolls/
Accessories

Barbies

Disney
Princess

Pretend
Play

Toys -C

Action
Figures

Cars &
Trucks

Trains &
Tracks

Dinosaurs

Blocks &
Building

Boys
Misc

Toys -D

Sporting
Equipment

Outdoor
Fun

Drop Off

BABY
ESSENTIALS
&
ACCESSORIES

JUST BETWEEN
FRIENDS

Let's look more specifically at each drop zone!

Baby Essentials

Potty

Boppies/
My Breast
Friend

Feeding

Bath

Safety

Misc

Hanging Essentials

Slings/
Carriers

Blankets

Sheets/
Bedding

Changing
Pad
Covers

Misc

Accessories

Girl
Bows/Hats

Girl
Socks/
Stockings

Girl
Misc

Boy
Hats

Boy
Socks

Boy
Misc

Drop Off

SMALL
HALL



Let's look more specifically at each drop zone!

Small Hall - 1

Room
Decor

Games

Puzzles

Small Hall - 2

Backpacks

Lunch
Boxes

Education/
Classroom

Arts &
Crafts

Party
Supplies

Books

Baby
Books

Picture
Books

Level 1+
Readers

Curriculum

Chapter
Books

Non-
Fiction

Parenting

DVD/
Games/
Electronics

Drop Off



Spring Drop off:
July 8 ~ 9am-7:00pm
July 9 ~ 8am-10:30am

BY APPOINTMENT ONLY
THE BALLPARK AT LEAGUE CITY
1150 BALLPARK WAY, LEAGUE CITY, TX 77573

1

Check In:
Show QR & 1 Tag to scan
Get Drop off Lanyard



2

Clothing:
Place by gender,
size, & category



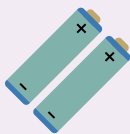
**Clothing will be inspected
after drop off**

3

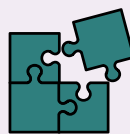
Non Clothing:
Place items in zones



Is it clean?
Is it safe?



Does it work &
have batteries?



Are ALL pieces
included?



Is it priced
correctly?

4

Large Items:
Recall & Safety Checks
Yellow Tickets
4 for \$100 Sign up



5

Check Out:
Return Lanyard
Grab More Passes to Hand out



I survived
Tagging

Schedule



MON, 7/8

Consignor Drop-off 9am-7:00pm
Appointment Required

TUE, 7/9

Consignor Drop-off 8am-10:30am
Appointment Required

Team Presale 3pm-9pm

Team Leads 3pm, 16+ hr 3:30pm, 12+ hr 4pm, 8+ hr 4:30pm, 4+ hr 5pm

Consignor Presale 6pm-9pm

WED, 7/10

Presale Shopping 9am-9pm

THURS, 7/11

Public Sale 9am-6pm
Second Drop off 6pm-8pm

FRI, 7/12

Public Sale 9am-8pm
**Team Member 1/2 Price Presale 4pm-8pm
**Consignor 1/2 Price Presale 6pm-8pm

SAT, 7/13

Public 1/2 Price Sale 9am-3pm
All Non-STARRED items 50% off
Bargains and Blessings 3pm-4pm
\$5 ticket - \$20 bag ~ Stuff with donates
*Proceeds go to Fostering Love

SUN, 7/14

Consignor Pick-up 3pm-5pm
No Appointment Required



PLEASE TEXT Becki at 281.705.9058 if you have any questions during the sale!

FAQs



How to View or Edit your Consignor Appointments & QR Code

- 1 Click [HERE](#) or locate your conf. email
- 2 Claim Account or Log In

- 3 Click **Tickets**
- 4 Click [JBF Pearland Spring 2024 Consignor Drop off Appointments](#)

- 5 Manage your Registration Info:

To EDIT:
Scroll down to appt. & change time, then SAVE!

To VIEW:
Registration details & QR Ticket

To RESEND:
Registration info will be resent to email

How to Check your Sales during Sale Week

- 1 **TAGGING**

Login to your tagging profile at myjbftags.com

- 2 Hover over "Reports" and click "Sold Items"

- 3

Select the percentage you make at your sale and sale fee (\$0 because you pre-paid your fee).

- 4

Lastly, click "Run Report" to see what you've made!

Pick-up



Summer Pick-up: Sunday, July 14: 3pm-5pm

**THE BALLPARK AT LEAGUE CITY
1150 BALLPARK WAY. LEAGUE CITY, TX 77573**

1

Check In



2

Clothing:
Pick up all clothing by
your consignor number



3

Non Clothing:
Pickup all items sorted by
your consignor number



4

Check Missing Tags,
"No Thank You" &
Pulled Recall/Safety items
**DOUBLE CHECK ALL
ITEMS MATCH YOUR
CONSIGNOR NUMBER**



5

Check Out:
Items will be double
checked before leaving
the building. Submit
completed pickup form!



**Donating to our Charity
Partner? There is no need
to arrive for Pick Up**
Thank you for giving back to our community!

**Items not picked up by
5:01 pm will be donated**



**Checks will be
emailed within
2 weeks
from pickup**